

Please Post Conspicuously

OTSEGO COUNTY HAS THE FOLLOWING VACANCY:

Intradepartment Promotion Opportunity

SHERIFF'S DEPARTMENT

Deputy Sheriff Sergeant

\$60,500 - \$83,600

DATED: March 21, 2025

LAST DAY FOR FILING: April 3, 2025

EOE

DISTINGUISHING FEATURES OF THE CLASS: This position involves supervisory law enforcement work. An employee in this class is responsible for the work of subordinate Deputy Sheriffs and for specialized investigation duties. The incumbent works under the general supervision of the Sheriff or Undersheriff. Supervision is exercised over the work of Deputy Sheriffs; does related work as required.

TYPICAL WORK ACTIVITIES:

- Assigns and directs the activities of subordinate Deputy Sheriffs;
- Conducts special investigations and makes arrests;
- Reviews and processes complaints and assigns subordinates to conduct investigations;
- Performs the more complex investigations in criminal cases;
- Supervises, investigates and takes charge at accidents and fatalities;
- Takes statements and affidavits from suspects and witnesses and collects evidence relating to investigations;
- Reviews reports prepared by subordinates;
- Makes reports of activities during an assigned shift;
- Computer use required in various activities such as records management;
- May work an assigned shift as Deputy Sheriff as needed.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, AND ABILITIES: Good knowledge of modern principles and practices of police work; good knowledge of the New York State Penal Law, Code of Criminal Procedures, Vehicle and Traffic Laws and related laws pertaining to police work; good knowledge of the techniques of securing and preserving evidence; good knowledge of the geography of the County; ability to instruct and direct subordinates in police work; skill in the use of firearms; familiarity with the operation of radio equipment; ability to be courteous yet firm with the general public; ability to operate a patrol vehicle; physical strength and agility; good judgment; physical condition commensurate with the demands of the position.

PROMOTIONAL QUALIFICATIONS:

Currently employed in the Otsego County Sheriff's department with permanent status as a Deputy Sheriff and must have two (2) years of permanent competitive status as either a Deputy Sheriff or Police Officer.

CLASSIFICATION: Competitive

Applications available at the Otsego County Personnel/Civil Service Department, 183 Main Street, Cooperstown, NY 13326 or online at www.otsegocountyny.gov