

**Please Post Conspicuously**

**OTSEGO COUNTY HAS THE FOLLOWING VACANCY:**

**Solid Waste Department**

***Transfer Station Attendant – Part Time***

**\$19.5077/hour**

**DATED: January 27, 2026**

**LAST DAY FOR FILING: February 10, 2026**

**EOE**

**DISTINGUISHING FEATURES OF THE CLASS:** Responsible for the operation of the residential drop-off station at the transfer station in Oneonta and/or Cooperstown. Work includes inspecting deliveries, and accepting or rejecting same, or directing deposit of same in appropriate locations for recycling material including electronics, or other disposal. Does related duties as required.

**TYPICAL WORK ACTIVITIES:**

- Directs and assists the public with the disposal of recyclables;
- Directs delivery vehicles to recycling areas;
- Performs preventative maintenance on grounds, buildings and equipment and assists in cleaning same;
- Inspects delivered materials and distributes educational material prepared by solid waste department, to encourage proper disposal of recyclables;
- Monitors containers to determine need for emptying;
- Polices area, picking up loose trash, etc;
- May clear snow and ice;
- May trim shrubs, rake leaves, and generally keep the residential drop-off areas clean;
- Assist in special waste collection events;
- Keeps simple records as needed.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES:** Good knowledge of equipment, tools, materials, terminology, and safety precaution used in solid waste and recycling management and hauling operations; ability to be courteous and secure the cooperation of the general public and others; ability to solve operations problems as they occur; ability to keep records and make reports; willingness to work under adverse weather conditions; reliability and dependability; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** None Required

CLASSIFICATION: Non-Competitive

Applications are available at the Otsego County Personnel/Civil Service Department, 183 Main Street Cooperstown, NY 13326 or online at [www.otsegocountyny.gov](http://www.otsegocountyny.gov)