

PLEASE POST CONSPICUOUSLY

OTSEGO COUNTY HAS THE FOLLOWING VACANCY:
Community Services Department
Psychiatric Nurse Practitioner
\$87,928 - \$107,468
DATED: December 23, 2025
EXTENDED LAST DAY FOR FILING: February 28, 2026
EOE

DISTINGUISHING FEATURES OF THE CLASS: The incumbent provides psychiatric nurse practitioner services with advanced knowledge of psycho-pharmacology and prescriptive authority or psychotropic medications for clients of the Community Mental Health Clinic. The incumbent must possess the clinical skills to exercise independent professional judgment as a medical provider within the guidelines of agreements and protocols. Work is performed under the general direction of the Director or Deputy Director of Community Services. Performs related duties as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Provides primary psychiatric diagnostic services;
- Provides psychopharmacological and psychotherapy to assigned patients;
- Provides diagnostic evaluation of children and adults, initial and ongoing;
- Develops plan for care;
- Provides patient and family education;
- Coordinates care with other members of the treatment team and community supports;
- Assesses health needs and makes appropriate referrals;
- Monitors health status through laboratory tests including but not limited to CBC, blood chemistry, urinalysis and serology;
- Documents assessments and treatment services in a clear, concise and timely manner;
- Provides liaison with other agencies involved in care of clients;
- Performs related duties as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES: Thorough knowledge of the principles, methods, procedures and practices of the Psychiatric Nurse Practitioner (PNP); thorough knowledge of both psychological and medical aspects of mental illness and the appropriate use of psychopharmacology and psychotherapy; good knowledge of community resources which includes availability of services, scope of services rendered, and how to use them effectively; good understanding of the social, environmental factors for wellness and how to address these with clients; ability to prescribe psychotropic medications; ability to assess overall health and identify health needs; ability to communicate effectively with clients, family members and others on the treatment team; ability to organize, direct and coordinate clinical services in a mental health program; ability to thoroughly and concisely document clinical interventions in a timely manner; ability to plan day to day activities as well as develop short term plans; ability to analyze and evaluate reports of other treatment team members and make sound decisions; ability to train others in the role and functions of a psychiatric nurse practitioner; ability to support and encourage on-going professional growth; ability to demonstrate excellent judgment and strong organizational skills.

MINIMUM QUALIFICATIONS: Graduation from a regionally accredited or New York State registered college or university with a Master's Degree as a Psychiatric Nurse Practitioner (PNP) and three (3) years of full-time or its part-time equivalent as a Registered Professional Nurse in a mental health setting.

SPECIAL REQUIREMENT: Possession of license and current registration to practice as a Registered Professional Nurse in New York State AND possession of a certificate to practice as a Psychiatric Nurse Practitioner (PNP) in New York State as specified in Section 6910 of NYS Education Law.

CLASSIFICATION: Competitive

Applications available at the Otsego County Personnel/Civil Service Department, 183 Main Street, Cooperstown, NY 13326 or online at www.otsegocountyny.gov